

THE PARISH OF PHILLEIGH

The AGM of Philleigh Parish held on Monday 23rd April 2018 at 7pm in the Philleigh Community Centre.

MINUTES

1 Chairman's welcome

The chairman noted the passing of Rose Johnson, Stanley Osborn, and Sandra Grommett.

He also noted that, with the help of Nick Harris, Derek Julyan kindly installed a new bench at Pendower and also new notice boards in the three villages of Philleigh, Treworthal and Treworlas. The chairman thanked them for their efforts. And it was noted that they had only charged for the materials used, not their time.

2 Talks on the Roseland Surgeries Patient Group and a Plastic Free Roseland

Roger Boyle addressed the meeting to explain about the Roseland Surgeries Patient Group. He referenced the installation of defibrillators across the Roseland efforts to train people. Caroline Coldwell was thanked for her efforts, and he explained that they have been activated 11 times with a 40% success rate.

Mr Boyle said that two walking in company groups have been established on the Roseland as well as a painting for fun group. He also explained that there is now a café open for all which attracts 20-30 people per fortnight.

Mr Boyle also told the meeting about a lottery for patients - the 300 Club, which provides the opportunity to win up to 20% of each month's takings.

Amanda Harley then addressed the meeting to explain the efforts of Plastic Free Roseland. She relayed the following:

Plastic Free Roseland is part of a successful Cornish initiative to help create plastic free coastlines across the county. St Agnes based environmental charity, Surfers against Sewage, have provided an official standard of what it takes to use their "Plastic Free" status and it is proposed to work towards achieving this. The first community to be awarded the plastic free title by cutting the use of single use plastic was Penzance at the beginning of December, followed by Perranporth. Recently Falmouth and Penryn has been named as the third community to meet the criteria.

The world is facing a major problem with the use and disposal of plastic. Plastic is an incredibly versatile material that forms a key component of many products we use today. As a packaging material, it is safe, secure, hygienic and cheap. It is tough and long-lasting, which is why it is also a disaster for the environment. It is estimated that 8.3 billion tonnes of plastic have been produced since the 1950s. Without urgent action to cut demand, this is likely to be 34 billion tonnes by 2050, the majority of which will end up polluting the world's continents and oceans. Blue Planet 2 brought home to many people the damage plastic is doing to our environment and wildlife and increasingly traces of plastic are being found in the food chain, and in humans.

The Roseland is a beautiful area which benefits from its clean green image and it is important to sustain that brand. Increasingly customers will want to support businesses who are minimising the use of plastic. Many residents are showing support for reducing the use of plastic and ensuring plastic used is recycled properly. St Mawes & St Just council have already passed a resolution to support the initiative.

To obtain plastic free status a number of objectives need to be achieved which includes evidence of the involvement of businesses, individuals, the community and councils.

An important component of achieving plastic free status is the local council passing a resolution to support Plastic Free Coastlines, and committing to supporting plastic free initiatives within its area. This includes

- *Council leading by example to remove single-use plastic from its activities, where possible.*

- Council to encourage plastic free initiatives, promoting the plastic free campaign and supporting events.
- A representative of the council must be named on the Plastic Free Coastlines steering group which will need to be set up to maintain plastic free status

Councillors are asked to discuss areas where we can take action to reduce the use of plastic or encourage recycling or removal of plastic. For example,

- Encouraging businesses to obtain plastic free status by removing or replacing **THREE** single use plastic items from their businesses. Each business can choose their three items, such as plastic straws, plastic bottles, cups, single use condiment sachets, cotton wool buds with plastic sticks, shampoo/bathroom products etc.
- If the council has a mailing list of businesses in its area perhaps they could all be sent information about the initiative and encouraged to take part?
- Encouraging water refill points to avoid the purchase of bottles of water. Businesses could be encouraged to join the Refill scheme whereby a blue sticker provided by the initiative lets customers know that they are welcome to fill up their reusable water containers while out and about. For more information go to www.refill.org.uk/refill-scheme/refill-cornwall/. Perhaps having a water tap permanently available in the council's area?
- Considering how waste from beach cleans could easily be disposed of as we encourage people to help remove rubbish from the beaches and communicating how waste is disposed of.
- Having bins available to sort waste for the public
- Encouraging participation in beach cleans
- Communications encouraging visitors to minimise the use of plastic and ensure what they do use is binned for recycling and encouraging them to help in clearing plastic from the beaches.

3 Apologies

- Andy and David Thomas
- James Martin
- David Spreadborough
- Diana Olof
- Celia and Robin Flynn
- Diana Olof
- Bill Marshall
- Robert Brown
- Rosie Hosken
- James Freeth
- Mr and Mrs Pauncefort
- Libby Datson
- Tom Sylvester

4 Minutes of previous AGM

Mrs Pascoe took everyone through the minutes from last year's meeting. Small changes were made directly to the printed document. The minutes were proposed by David Wilcox and seconded by Jim Pascoe. The minutes were then signed by the chairman.

5 Matters arising

There were no matters arising.

6 Cornwall Council update - Cllr J German

Councillor German addressed the meeting with the following updates:

Pendower Hotel - the recent public meeting re the Pendower Hotel development was very well attended. The applicants were told that the community was not happy with the plans. There has been no progress since the meeting.

Finger post - a finger post that used to be sited opposite Couch's Cottage has been found. This will need a repaint and it has a finger missing. But the Council and Cormac are willing to resite it if the parish is willing to pay for the refurbishment. Its historic location has been confirmed. Derek Julyan kindly offered to repaint it.

Road sign at Treworlas - this sign was moved by Nick Harris after the last meeting and then subsequently moved again by Cormac, by mistake it seems! Nick Harris kindly offered to change the height of the sign again.

Dog bins - cost around £350 for the annual emptying of them. The parish doesn't pay for the one at Pendower and would only need to pay for additional bins, should they be required.

Broadband - Cllr German believes that Treworthal is in the 2019 slot and reassured that the council is trying to move progress along.

Smugglers - the definitive map goes to door of Smugglers Cottage. The Tregothnan Estate is happy for a circular path to connect to the road. It is a tenanted field and property so there will need to be some support from them. It leads to a steep point and the Estate believes that it might cost in the region of £20,000 to meet health and safety requirements. It is actively being looked at.

Jim Pascoe worried that the path used to go to the river, but as this isn't marked on the definitive map, access has been lost. Cllr German asked if there has there ever been public access to the whole site or to where the ferry would have left. He advised that the parish should get the permissive path established first, which may then enable access to the beach. He said that as it stands legally, the public does not have the right to 'wander around' down there.

Roseland community transport - two mini buses are available to get people out and about, plus a car scheme based around medical appointments. There is a very small cost for this to cover petrol and wear and tear, but it remains far cheaper than using a taxi. Cllr German thanked Phil Rundall for administering that scheme.

Roseland Activity Centre - the community has come forward to say it wants to keep the building for community use. There is a public meeting on 15th May if people want to attend.

7 Any other questions for Cllr German

Rob Wing asked for his thoughts on planning matters and cooperating between adjacent parishes. Cllr German said the Pendower Beach development is a prime example of interest from other parishes. He said he is happy to flag relevant cooperations to other parishes.

8 Financial matters

8.1 Finance report - Brian Olof

Mr Olof apologised for a small discrepancy on the financial report shared with the meeting (switching the two payments to the Community Centre) and said it would be corrected. He also raised the precept as the auditors have asked about the significant reserves. He encouraged the parish needs to find ways of investing some of this money.

8.2 Precept determination for 2019/20 Chairman

The chairman proposed that the precept remains the same. This was seconded by Robert Clifford Wing and further supported by Anne Treverton and Jim Pascoe.

8.3 Payments - Church graveyard consideration of payment to PCC (proposed £300) Community Centre donation (proposed £100) Chairman's expenses (£40.00)

- **Church graveyard consideration of payment to PCC (proposed £300)** - Proposed by Derek Julyan and seconded by Shirley Pascoe
- **Community Centre donation (proposed £100)** - Proposed by Mark Datson and seconded by Julian Dean
- **Chairman's expenses (£40.00)** - Proposed by Jim Pascoe and seconded by Robert Clifford Wing.

9 Other reports

9.1 Planning matters - Chairman

The chairman updated the parish on planning matters as follows:

- **Pendower Hotel** - as reported in point 6

- Lower Penhallow Farm - various ongoing applications
- Martha's Cottage - outstanding
- Polsue Grange - application for new dwelling declined and has been retracted
- Ardervora Mill - holiday to residential, granted
- Ardevora Farm - applied for new agricultural barn - granted
- Chy Nare - extensive remodeling has been granted with some alterations
- Penhallow Farm - agricultural barn application has been submitted
- Nel Gwyn - change of use from holiday to residential.

The chairman said that anyone can make comments on applications via the council website or the parish planning committee. He suggested that it will save time and money if applicants speak to the parish planning committee first to find a suitable solution.

9.2 Footpath - Mr M Datson Footpath Office

Report delivered to the meeting by Mark Datson as follows:

All footpaths in the parish are reasonably accessible with few obstructions noted. The resolution of obstacles is the responsibility of the County Council, although if there are any minor obstacles I would either discuss with the land owner or remove myself. These are my observations after walking the majority of the paths, which may be endorsed and acted upon by the County Council. (The figures are the footpath numbers on the parish map)

1. Pendower Beach Hotel to Treworlas - 315/2/2 (GOLD)

This Path is clear and steps down to beach still intact and performing well although the earth fill behind each wooden upright forming the steps has now settled further since previous reports so the top of the wood board can become slippery when wet and some reinforcing bars are sticking up which can be quite tripping hazard - the remaining route across the fields is clear and the route easily apparent. It was suggested by myself at the previous AGM that some filling either earth or perhaps gravel is provided behind these boards to infill these sunken areas. The steps leading down onto the main road crossing are adequate and formed out of slate slabs/stones cantilevered out of the bank. This is still a very dangerous main road crossing point and signs warn persons of this at both sides of the approach to the road.

Julian German, Derek Julyan, Anne Treverton, Graham Sylvester and Mark Datson all kindly offered their help to address this. Nick Harris suggested 803 aggregate and warned against using chippings as they will move too much.

2. Main Road to Treworlas - 315/2/1 (GOLD)

This part of the path is good with an electric fence erected to your left-hand side when continuing from Pendower direction with all the necessary warning signage attached. Pedestrian gates are erected at either end which are operating effectively and prevent children/pets running directly onto the unclassified and main road at each end.

3. Treworlas to Polsue - 315/4/1 (GOLD)

This path is accessible on the first portion along the road and then across the fields towards Lower Penhallow - after passing through Lower Penhallow where there has been some improved signage by the current owners not only for the Footpath but also offering the alternative of a Permissive Path around the edge of the timber fenced paddock and then re-joining the main footpath further on. Passing to the edge of the concrete yard at Lower Penhallow and then across the field and passing through gates and entering the wooded from there on the path to the metalled road between Ruan High Lanes and Philleigh is clear.

4. Treworthal to White Lanes - 315/5/1 (SILVER)

Path and stiles in good condition and maintained well although has been very wet in recent months.

5. White Lanes to Philleigh - 315/3/1 (SILVER)

The first sunken part of the path is clear and is easily identifiable and the path behind the dwellings is fairly accessible although more difficult to navigate towards the end of the path approaching the farm. The gate at the farm end is operational.

6. Philleigh to River via the 'Philleigh Way' - 315/6/1 & 315/6/2 (GOLD)

This path at its very beginning passes between the Parish Hall and Polglaze Farmhouse along the entrance drive serving the two private dwellings beyond. The path has now been raised with some flat laid concrete blocks to keep person above the wet and boggy area. This path then follows the lane and then further on branches across the fields, it then drops into the sunken lane which is clear where it terminates at the foreshore where some additional signage has been provided. There is quite a depth of leave mould in the centre part of the lane but it is passable - this path terminates here.

7. Road to Tolverne Barton and then onto Tolverne Cottage 315/7/2, 315/7/3 & 315/7/1. (GOLD)
Following the concern at the lower end of this path - 'Smugglers Cottage' due to the development of the former Pub and then Restaurant/Tea Rooms by Tregothnan Estate now into a residential dwelling and private mooring facilities - the right of way that previously existed given by the previous tenant to the pontoon/foreshore has been lost - no written copies of this right of way have come to light since the last meeting so it would appear that this path now terminates in the field prior to the ownership of Smugglers Cottage.

Mr Datson remarked upon the oak footpath signs installed by Ruan Laniorne. Cllr German asked the parish to let him know which signs need to be replaced and he will look into it.

9.3 Trees in the Parish - Mr J Pascoe Tree Warden

Mr Pascoe invited anyone with ideas for locations for trees to be planted to get in touch with him. He said that there are funds available and that trees can be planted on private land. Anyone with ideas should contact him.

He reported that the "old man's beard" creeper affecting the trees on the hill up from the King Harry Ferry has been addressed.

9.4 Community Centre - Mr D Wilcox

Mr Wilcox reported that it has been another great year for the Community Centre. He said that the Lottery Fund objectives have all been met and a final report will be submitted in June.

10 Election of Principal Officers

The process for the election of officers was discussed again this year and it was agreed that when notification of the next AGM is placed on the various communications channels, at least a month ahead of the meeting, it will also list the posts available for election, and include an invitation for any new officers who would like to stand to notify the chairman. Nominations will be requested ahead of the meeting itself and then a proposer and seconder from the floor will be required on the night. In the event of two or more proposed and seconded nominations, the meeting will be asked to vote, with the elected officer determined by the greatest number of votes.

10.1 Chairman Mr G Sylvester

The chairman confirmed that that he is happy to stand again this year. Proposed by Derek Julyan and seconded by Nick Harris.

10.2 Vice Chairman Mr R Clifford Wing

The chairman asked if there were any further nominations for the position of vice chairman. Caroline Coldwell said that she would like to stand. This was proposed by Derek Julyan and seconded by Chloe Thomas. Robert Clifford-Wing was also proposed by Mark Datson and seconded by Annabelle Sylvester.

The two nominees left the room and the chairman asked the meeting to vote via a show of hands. Cllr German counted the votes for each and determined the outcome slightly in favour of Rob Clifford-Wing who was duly elected to the position of vice chairman.

10.3 Financial Officer Mr B Olof

Proposed by Anne Treverton and seconded by Ann Palmer.

10.4 Internal Auditor Mr R Flynn

Proposed by Jim Pascoe and seconded by Annabelle Sylvester.

10.5 Clerk Mrs A Pascoe

Proposed by David Wilcox and seconded by Chloe Thomas.

11 Election of other Officers and the Planning committee

- Planning committee - Chair, Vice Chair, DW, JP, DJ
 - Caroline Coldwell said that she would like to join the planning committee. This was proposed by Graham Sylvester and seconded by Chloe Thomas. Mrs Coldwell was duly added to the planning committee.
- Footpath Warden - Mr M Datson
 - Proposed by Shirley Pascoe and seconded by Ann Palmer.
- Tree Warden - Mr J Pascoe
 - Proposed by Anne Treverton and seconded by Kay Robinson.

12 Philleigh Broadband - update by Mrs C Freeth.

Clare Freeth addressed the meeting and explained that she and Robin Flynn believed that they had contacted everyone in the parish that does not have fibre optic broadband and sent a report to Open Reach before they had decided on the roll out. Three properties were included.

Mrs Freeth said there will be another roll out, which will be completed in 2020, which is a long way off! She said that she is going to press the case, explain to Open Reach that those houses still unconnected are very close to SuperFast in the parish, and ask why they cannot be connected to that. It was also noted that if the parish can dig the trenches itself, that will reduce the quote.

Mrs Freeth also mentioned that she continues to explore the potential of securing some of the available funding, which can be used to support the cost of infrastructure.

13 GDPR - General Data Protection - Mrs A Pascoe

Mrs Pascoe addressed the meeting with a brief explanation of the General Data Protection Regulation which comes into force on 25th May. The General Data Protection Regulation (GDPR) (EU) 2016/679 is a regulation in EU law on data protection and privacy for all individuals within the European Union. It addresses the export of personal data outside the EU. The GDPR aims primarily to give control to citizens and residents over their personal data and to simplify the regulatory environment for business by unifying the regulation within the EU.

In terms of the details held by the parish officers, Mrs Pascoe explained that she would email all those on the mailing list, asking them to reply stating simply "I opt in" or "Please delete my details". The list of emails will then be updated accordingly and a record kept of those giving permission for their details to be held on file.

14 Any other business

Disaster committee - It was agreed that a disaster committee should be created and that the community centre can be used in the event of an emergency. It was agreed that easy access to relevant telephone numbers would be important. Shirley Pascoe said that this is already a requirement of the Community Centre. Derek Julyan kindly offered his support.

Pot holes - Derek Julyan raised the issue of pot holes and referenced two, one in Treworthal, near Martha's Cottage and one in Philleigh opposite Gwel an Vala. Two longstanding pot holes by the new Lower Penhallow drive were also highlighted. These are regularly patched but keep reoccurring and need further investigation to understand the underlying issue.

Julian German told the meeting that the council checks pot holes twice yearly, unless they are reported. He suggested going onto the council website, to the "report it" page which will then enable the problem to be logged and addressed.

Defibrillator - Caroline Coldwell reported that the third and final parish defibrillator has been installed and thanked Derek Julyan for his support in making this happen.

Parish AGM minutes - it was suggested and agreed that the final version of the minutes will be uploaded onto the Philleigh website for everyone to access, as well as being emailed out to the parish mailing list.

Final thanks - Derek Julyan thanked the chairman, the financial officer, and the secretary for their efforts over the past year.

End of Meeting

The chairman closed the meeting at 21.00

